

windream Link for SAP ILM

Retention management and audit-proof SAP
data archiving in windream



windream

MANAGING DOCUMENTS

windream Link for SAP ILM

Retention management and audit-proof SAP data archiving in windream

With windream Link for SAP ILM, we offer users from the SAP world a modern software solution with which documents and data from an SAP system can be archived in windream via SAP ILM in an audit-proof way. As an SAP-user, windream Link for SAP ILM provides you with a clear added value, as the solution provides you with an ECM- and thus an electronic

high-performance archive, which stores all data and documents permanently and in an audit-proof way, even independent of an SAP-system. And of course, the windream ECM-system and the windream archive also offer you the option to archive all documents which you generate outside your SAP-environment.



SAP[®] Certified
Integration with SAP NetWeaver[®]

SAP[®] Certified
Integration with SAP S/4HANA[®]

Data protection compliant: windream Link for SAP ILM extends the SAP world in terms of the EU-DSGVO

Together with SAP's Information Lifecycle Management module, our software solution „windream Link for SAP ILM“ supplements the performance spectrum of existing SAP systems by important functions for the compliance-compliant handling of data and documents such as customer data. In addition, however, it is also about compliance with the provisions of the EU-DSGVO regarding personal data. Why is this important? - Due to the complexity of modern IT systems, which are often also decentralized, managing of personal data is becoming increasingly difficult.

As part of data management, a responsible „information owner“ - such as a data protection officer in the company - must ensure that the handling of personal data is DSGVO-compliant at all times. This applies to the creation of data as well as to their storage, to the obligation to keep them and to their deletion.

This is exactly where windream Link for SAP ILM comes in.



SAP-certified data archiving with windream Link for SAP ILM

windream Link for SAP ILM is certified by SAP for S/4 HANA as well as for NetWeaver. Via this interface - the „Link“ - documents whose lifecycle is defined on the basis of rules in SAP ILM are archived in windream. In this context, the windream archive ensures immutability during storage

for the legally required period of time and, at the same time, prevents premature deletion. The solution also prevents irregular deletion operations in the context of a so-called „legal hold“ for the data stock concerned.

Focus on compliance

The lifecycle management of data is based on the so-called retention management functions and the definition of ILM rules in SAP. Against this background, you determine, for example, how long certain data should be retained or archived and when it must be destroyed.

In the context of legal requirements, this is of particular relevance, for example, in complying with the provisions set out in the European General Data Protection Regulation (EU GDPR). This is because it primarily concerns the storage of personal data and the associated obligation to delete data.

Maximum protection against deletion through explicit blocking

As part of SAP ILM, you can also use the functions and ILM rules to lock archived data and protect it from premature deletion. A lock in terms of „legal hold“ means concretely that the data cannot be destroyed or irrevocably deleted as long as the lock is active. This is also interesting in connection with the use of our SAP-solution windream ArLink (see below).

Of course, data can also be destroyed just as securely in order to comply with legal requirements, as required by the EU-DSGVO with regard to personal data.

Storage only on certified WebDAV server

Basically, archived data and documents are only stored on an ILM-certified WebDAV server. Our software „windream Link for SAP ILM“ as WebDAV-Server fulfills this requirement.



Definition of ILM rules and retention periods

As part of ILM management, an authorized administrator can define ILM rules tailored precisely to his company, for example for minimum and maximum retention periods. Accordingly, the so-called

SAP Retention Service stores the data to be archived on the certified WebDAV server -windream Link for SAP ILM. The data and documents stored there can then also be retrieved in the system at any time, for example, for tax audit purposes.

windream Link for SAP ILM and windream ArcLink - the software duo protects against unauthorised deletions

For users who already use our windream ArcLink solution, windream Link for SAP ILM is especially interesting. This is because when using both solutions in parallel, documents which are archived via windream ArcLink can be assigned an ILM-lock. In this case, windream ArcLink will check whether an ILM-lock exists before executing a delete command.

If windream ArcLink detects a lock, the deletion will be prevented immediately. Additionally, it is checked whether the expiration date - „Expiration Date“ - has been reached. This means that a document will only be deleted if the corresponding date has been reached or exceeded.

Key Points

- ✓ Automated lifecycle control for data and documents from the SAP system.
- ✓ Compliance-compliant, audit-proof storage in the certified and legally compliant windream archive.
- ✓ Anytime control over legal retention periods and deletion obligations according to EU-DSGVO.
- ✓ Legally compliant extension of retention periods for the preservation of evidence in legal processes (legal hold/litigation hold).
- ✓ windream Link for SAP ILM is certified for SAP NetWeaver (ECC/ERP 6.0) and SAP S/4 HANA.
- ✓ Additionally: any management and archiving of documents generated independently of an SAP system via the windream ECM.
- ✓ windream Link for SAP ILM works seamlessly together with windream ArcLink for SAP.


Rely on the Technological Market Leader

If you plan to invest in an innovative, efficient and easy to handle ECM-system, or if you need further information on how to optimize your business processes concretely, we should get to know each other.

In the market sector of ECM-software suppliers, windream GmbH is the technologically leading manufacturer. With the windream ECM-system based on the patented Virtual File System technology (VFS), we have created an unrivaled tool for administering your complete company knowledge. Our software is easy to handle, effective, and future-proof. We have 20 years experience in successful software solutions development for enterprises of any size. Medium-sized companies and multinational corporations as well rely on our top quality products and on our technological know-how.

windream GmbH

Wasserstraße 219
44799 Bochum
Germany

 +49 234 9734-0

 info@windream.com

www.windream.com



windream
MANAGING DOCUMENTS